

HEERY

Project: RIVERVIEW/MACHIAS ELEMENTARY
Project No: 0825500.
Meeting No: 02
Date: October 22, 2008, 9:00am
Recorded By: Ralph Rohwer
Purpose: Design Meeting
File: a1.9

MEETING MINUTES

ATTENDEES

<i>Name</i>	<i>Company</i>	<i>Initials</i>
Carri Norton	Machias Elementary School	CN
Ginny Schilaty	Machias Elementary School	GS
Leanne Hashberger	Machias Elementary School	LH
Lisa Tuengel	Machias Elementary School	LT
Martin Menia	Machias Elementary School	MM
Therese Evans	Machias Elementary School	TE
Erika Landis	Riverview Elementary School	EL
Joan Robinett- Wilson	Riverview Elementary School	JW
Patti Lande	Riverview Elementary School	PJ
Peggy Panko	Riverview Elementary School	PP
Shaelynn Charvet Bates	Riverview Elementary School	SB
Teresa Hurley	Riverview Elementary School	TH
Tammy Jones	Riverview Elementary School	TJ
Brian Love	NAC Architecture	BL
Boris Sdar	NAC Architecture	BS
Kevin Flannigan	NAC Architecture	KF
Phillip Riedel	NAC Architecture	PR
Natalia Mesmelanora	NAC Architecture	NM
Matt Rumbaugh	NAC Architecture	MR
Dick Wittycoube	Wittycoube Scotter and Associates	DW
Ralph Rohwer	Heery International	RR

Additional Distribution

<i>Name</i>	<i>Company</i>
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CORRECTIONS TO PREVIOUS MEETING

<i>Mtg - Item</i>	<i>Discussion / Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
01-000	None		

OLD BUSINESS

<i>Mtg - Item</i>	<i>Discussion / Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
01-001	None		

INTRODUCTION COMMENTS

<i>Mtg - Item</i>	<i>Discussion / Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
01-002	<ul style="list-style-type: none">• Design sketches are considered progress not product• Took comments from previous meeting. NAC reviewed the previous week's sketches with the attendees.		

GENERAL COMMENTS

<i>Mtg - Item</i>	<i>Discussion / Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
01-003			

DESIGN COMMENTS- RIVERVIEW

<i>Mtg - Item</i>	<i>Discussion / Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
01-004	<p>RIVERVIEW:</p> <p>The architect provided overview of the Concept: Academic Un-Square- "new refined concept"</p> <ul style="list-style-type: none">• Courtyard is the gem• Bar of Activity Spaces- gym/commons/kitchen/stage (on west side)• Courtyard in center- "Internal Focus"• Interdisciplinary labs connected to the Courtyard• Library 2nd Floor in middle of pods• Field to South/East• Buses to West side• Parking out front <p>Committee Comments:</p> <ul style="list-style-type: none">• 10 classes need buffer for view and playground space• Like the class layout• May have more usable outdoor space• Most generous parking• One pod looks at the parking lot <p>Kevin's Flannigan's Comments:</p> <ul style="list-style-type: none">• Curve feels not as expansive and closed• Don't see community connection as well		
01-005	<p>3 Parks scheme- "community school in the park"</p> <ul style="list-style-type: none">• Open area/ play area/ community entry area• Library more equally located to classes- 2nd floor• Gym/Commons oriented East/West at South/West Corner• Commons opens to the park• Library is community space• Picking up the views in "Riverview"• Playfields at front were not working with wetlands• Buses- front• Cars- West side• Trying to use circulation to see through school• See through commons to park in South• Smaller frontage to street <p>Committee Comments:</p> <ul style="list-style-type: none">• Doesn't appear there is enough hardscape area.		

DESIGN COMMENTS- RIVERVIEW

Mtg - Item

Discussion / Action Item

Responsibility

Deadline

- Sacrifices kids play space for community space
 - Could we use community area for kids play area?
- Like the Park entry
- Like the atmosphere and interior up to 2nd floor and visual
- Like the pod configuration
- Pod configuration near playground needs buffer
- Like the community spaces over Un-Square Design
- Can close table area off from parking-want separation or levels
- Has good visual from drive up, better presentation to street
- PE teachers don't want gym as far away from administration-safety concern.
- Like pods all looking at exterior parks (example: Little Cedars with good/bad views)

Elemental Flow

- Class pods- East /West off North/South circulation
- Library on 2nd Floor looking west
- Gym/Commons at South end oriented East/West
- Creates series of layers
- Brings pieces of site into the school

01-006

Committee Comments:

- Lots of opportunity for play and separation of classes with green space to play
- Would like more green space to front entry
- Like the entrance and administration locations
- Shared space has exterior access/connection
- Like the community spaces over un-square

Kevin's Flannigan's Comments:

- Feels safe and connection with outside
- Concern about looking across courtyard to other classes
- Seems to have more expanse and circulation

DESIGN COMMENTS: MACHIAS

Mtg - Item

Discussion / Action Item

Responsibility

Deadline

01-007

The Architect provided the following overview:

Nature Path: (refinements)

- Revised pod layouts to minimize view at each pod
- Simplified interior circulation path
- Moved library to front- more public face
- Detached cover play area
- Back and forth interior space/ looking outside
- May be able to have look out on 2nd floor into Library/ Commons

Committee Comments:

- Class pods have more contact-community sense in closeness-intimate feeling more so than school stead
- Little less playfield
- Like the entrance and presentation and greeting kids AM and PM
- Centralized layout is positive
- Detached covered play area-would like more attached for weather protection
- Like green space to entry to school
- Like the pod configuration for Riverview
- Hit it for defining the heart of the school with library
- Good flow

DESIGN COMMENTS: MACHIAS

Mtg - Item

Discussion / Action Item

Responsibility

Deadline

01-008

- Like open spaces in circulation
- Good display opportunities
- Like pick-up and bus traffic layout
- Little more challenge to isolate gym from rest of school
- Look for direct entry towards gym (will explore)
- Put Library above administration and open up courtyard (will explore)
- More opportunities- aesthetically most appealing
- Explore Gym/Commons oriented 90 degrees and move 3rd pod north.

The Architect provided the following overview:

Schoolstead:(refinements)

- Administration oriented to parking
- Interdisciplinary room opens into courtyard
- Library on 2nd floor above administration
- Variation library on 1st floor
- Spec Ed near administration opens to courtyard

Committee Comments:

- Gets exterior light into hallway from courtyard (from South)
- Special Ed on the courtyard-may be distraction
- Like library on 2nd floor for distraction and noise factor
- Like administration view to Courtyard and Front
- Like the Library on 2nd Floor- Least problematic
- Like Schoolstead less with new nature version
- Like significant expanse of outdoor to Schoolstead quality
- 2 Distinct entries that may create issues
- Superimpose pods of Nature Path onto top sf Schoolstead?
- Trying to keep very simple element
- Worried about angles of nature path verses simplicity of Schoolstead
- Schoolstead playground will be broken up
- Concern over field look when not maintained
- Separate parking lots breaking the mold on how operate presents challenges-transitions

CLASSROOM POD LAYOUTS:

Mtg - Item

Discussion / Action Item

Responsibility

Deadline

01-009

Classroom Pod Layout:

- 1.) What type of connection between classes?
- 2.) What type of connection to shared space?
- 3.) What type of connection to rest of school?

Committee Comments:

- Teachers need to talk more about class connect
- Doors into shared space is useful for rooms collaborating
- Liked the sliding glass doors at Ben Franklin
- Liked forest view shaped best-rectangular- but not so narrow
- Like opening more into classes to rectangular
- Like Ben Franklin Elementary which had more useable wall space in classes
- Folding walls lose book storage
- Like the partially solid/partial openers
- Lakeview class to class didn't work
- Think of shared space like a bonus room-saw lots of space used for computer
- Want visibility- folding was 1/3 of wall provide the transparency

CLASSROOM POD LAYOUTS:

Mtg - Item

Discussion / Action Item

Responsibility

Deadline

- Like privacy in shared space to the hall particularly for older kids
- Working on differentiating instruction, can be used for:
 - Small groups with an adult
 - Working on projects
 - Individual work
 - Read
 - Working on a task
 - Possibly a little more loud
- Want transparency visually to shared space from class, but not necessarily auditory
- Riverview wants full operable wall, 2 classes per pod with a 1/3 operable wall
- Want the storage/tackable space with operable wall
- Liked Wismer's school shared space having an area shut off to rest of building with option to open up
- ½ height wall with glass for storage and transparency
- Want tackable space
- Less large opening into shared space, but visible
- Like idea of entering into shared space from center with single door (enough circulation?)
- Doors to pod may be too much separation and being closed off.
- Forest View common space felt claustrophobic
- Doors to baths not into shared space.

SUMMARY

Mtg - Item

Discussion / Action Item

Responsibility

Deadline

01-010

NAC to provide PDF's to schools of schemes with write-up of schemes for homework

Riverview:

Un-Square: Drop this concept

3-Parks:

- Gym long way away and front space takes away from play
- Refrigerator in gym for ice-injuries
- Like 3 parks for open area and front may be too big and open space inside to out and street presence
- Like 3 parks to outdoor connections
- Parking scary for parents parking in the loop- needs reworking

Elemental Flow:

- Harder to understand operation and the expanse and the classes looking at each other
- Distance to spaces and physical connection
- Library not at heart

3-Parks/ Elemental Flow:

- Better playground space and not blocking west exposure
- Are the 2 priorities

Machias:

- Drop out Civic Ranch and go to Nature Path and Schoolstead with further refinements.

HEERY

RESOLUTIONS

01-011	11/4 pick the 1 scheme for each school Planning to come back with three schemes unless want to drop one out. Still come back with refinement of all three ideas	NAC	11/4
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Next Meeting: 11/5/08 Architects to present with principals

ATTACHMENTS

<i>No.</i>	<i>Item</i>	<i>Dated</i>	<i>Action Required</i>
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END OF MINUTES.

The above summarizes Heery's interpretation of items discussed and decisions reached during this meeting. Additions or corrections must be submitted in writing to the author within three days of receipt; otherwise the minutes will stand as written.